

Affidavit of Identity and Receipt of Filing Instructions

When to file

Visit Michigan.gov/Elections to see the deadline for filing this document. All affidavits must be received by the filing deadline on the date and time specified. Affidavits received after the deadline will be rejected regardless of postmark.

Where to file

- File with the Michigan Bureau of Elections for a federal or state office that includes more than one county, all judicial races other than probate and municipal races, and all statewide offices.
- File with the county clerk for a federal or state district that is entirely contained in one county, a county or probate judge race, and precinct delegate.
- File with the city or township clerk for all city or township offices.

Withdrawing your filing

The deadline for withdrawing is three days after the filing deadline. Once filed, an affidavit of identity may not be altered. If changes are needed, an entirely new affidavit must be filed.

Completing the form

Section 1: Candidate information

This section one requires you to provide your information. You may provide a mailing address if you want to receive your ballot proof and other information at an alternate address. It is recommended that you provide a phone number and email address so your filing official may contact you.

If you are using a name that was not provided to you at birth, you must check the box and provide your former name. However, you do not need to provide a former name if your name changed because of marriage or divorce, is a nickname that you have been known as for at least 6 months, or was formally changed for any reason more than 10 years ago.

Section 2: Office and ballot information

This section two requires detailed information for the office you seek. All office details are required.

- First, provide the name of the office you seek as well as the jurisdiction, and any district/ward defining the office you seek. Precinct delegates should put the precinct number.
- Second, indicate whether the office is a partisan or nonpartisan office or if you are running for a partisan office without party affiliation. If running for a partisan office, you should list your political party in the space provided.
- Third, provide the date of the primary and general election if you intend to run in both elections. If you are filing only for the November general election, only complete the general election date.
- Fourth, select the term of office. If it is a partial term, you must indicate when the partial term is expiring.
- Fifth, indicate exactly how you want your name to appear on the ballot using upper and lowercase letters. You may not use nicknames or titles (e.g. Dr., PhD, etc).
- Sixth, indicate your filing method. If filing with petitions, state whether you want your petitions returned to you in January or if they can be destroyed.

Section 3: Certification and acknowledgment

If you have previously run for office, you must list each county/jurisdiction in which you previously have run. In order to be placed on the ballot, you must not have any outstanding fines, fees, or reports required to be filed or paid under the Michigan Campaign Finance Act. If you have not previously run for office, you may leave this blank. You must also certify that all statements, reports, late filing fees, and fines due from you or any candidate committee organized to support your election under the Michigan Campaign Finance Act have been filed or paid.

Next, you must certify that you are a U.S. citizen and meet the statutory and constitutional requirements for the office sought. Finally, sign and date the affidavit in front of a notary and complete the notarization.